Creating Your Parent Portal Account

A parent/guardian account allows you to view grades and attendance information for one or more students with a single login. You can also manage your personal account preferences.

Each parent or guardian can set up his or her own unique login and password, if necessary. If multiple accounts are created, each one must be associated with a unique email address—no duplicate email addresses are allowed in the system.

To create a parent/guardian account, enter the following information:

- **Name** – Your first and last name
- **Email** – Student notifications and correspondence related to your parent/guardian account will be sent to this email.
- **Desired User Name** – Your user name is your unique PowerSchool identity. Please use standard alpha-numeric characters ONLY, no special characters. Username IS case-sensitive.
- **Password** – Your password must be at least 6 characters long. Please use standard alpha-numeric characters ONLY, no special characters. Password IS case-sensitive.
- **Student Access Information** – Information for a minimum of one student, including the student name, Access ID, Access Password, and your relationship to the student.

Enter the Access ID(s) & Password(s) listed below to link your student(s) to your new login.

Once you have set up this new login, you can manage your account by clicking the Account Preferences button. If you have more then one student, you will see buttons to switch between your students' information.