Creating Your Parent Portal Account

A parent/guardian account allows you to view grades and attendance information for one or more students with a single login. You can also manage your personal account preferences.

Each parent or guardian can set up his or her own unique login and password, if necessary. If multiple accounts are created, each one must be associated with a unique email address—no duplicate email addresses are allowed in the system.

To create a parent/guardian account, enter the following information:

❖ Name – Your first and last name
❖ Email – Student notifications and correspondence related to your parent/guardian account will be sent to this email.

Create Parent/Guardian Account	
First Name	
Last Name	
Email	
Desired User Name	
Password	
Re-enter Password	

❖ Desired User Name – Your user name is your unique PowerSchool identity. Please use standard alpha-numeric characters ONLY, no special characters. Username IS case-sensitive.
❖ Password – Your password must be at least 6 characters long. Please use standard alpha-numeric characters ONLY, no special characters. Password IS case-sensitive.
❖ Student Access Information – Information for a minimum of one student, including the student name, Access ID, Access Password, and your relationship to the student.

Enter the Access ID(s) & Password(s) listed below to link your student(s) to your new login.

Link Students to Account

Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent/Guardian Account

Student Name	Access ID	Access Password	Relationship
1.			-- Choose

<< Student info will be printed here. >>

Once you have set up this new login, you can manage your account by clicking the Account Preferences button. If you have more then one student, you will see buttons to switch between your students' information.

PowerSchool

Grades and Attendance | Grade History | Attendance History | Email Notification | School Bulletin | Account Preferences

Claire Ian   Russ, Brian (Last Login: 10/13/2010 at 8:40 AM)   ?   Logout

Profile | Students

Account Preferences - Profile

If you want to change the name, e-mail address, user name or password associated with your Parent/Guardian account, you may do so below. Please click the corresponding Edit button to make changes to your user name, or password.